**Detailed Candidate Evaluation Form**

Candidate Information:

* Name:
* Position Applied for:
* Date of Interview:
* Interviewer Name(s):

Overall Assessment:

* Please rate the overall performance of the candidate during the interview on a scale of 1-5 (1 being the lowest and 5 being the highest): Score: \_\_\_

Communication Skills:

* Verbal communication: Score: \_\_\_ Comments:
* Written communication: Score: \_\_\_ Comments:
* Listening skills: Score: \_\_\_ Comments:

Qualifications:

* Relevant work experience: Score: \_\_\_ Comments:
* Education and training: Score: \_\_\_ Comments:

Problem-solving and Critical Thinking:

* Ability to analyze and solve problems: Score: \_\_\_ Comments:
* Creative thinking and innovation: Score: \_\_\_ Comments:

Teamwork and Collaboration:

* Ability to work with others: Score: \_\_\_ Comments:
* Demonstrated leadership abilities: Score: \_\_\_ Comments:

Professionalism:

* Punctuality and reliability: Score: \_\_\_ Comments:
* Professional demeanor and appearance: Score: \_\_\_ Comments:

Additional Questions:

* What do you think are the candidate's strengths? Comments:
* What are the areas where the candidate needs improvement? Comments:
* Is there anything else you would like to mention about the candidate's performance during the interview? Comments:

Final Recommendation:

* Based on your evaluation, would you recommend this candidate for the position? Yes/No Comments: